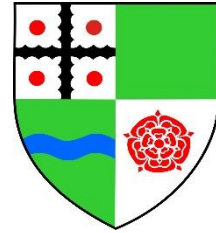


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Parish Office/Meeting Room
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoods-pc.gov.uk
Website: www.claytonlewoods-pc.gov.uk



10th February 2025

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 17th February 2025 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', with a long horizontal flourish extending to the right.

Mrs Tracy Morris
Clerk to the Council



Agenda

1. To receive and accept apologies
2. Election of Vice Chairman
3. Declaration of Interest
4. Public Participation (None Indicated)
5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 18th November 2024 (Attached)
6. Clerk’s Report (Verbal Report)
 - Admin Vacancy/Temp Cover
7. Precept Request 2025/26 at £33.00 on a Band D Property
 Precept request at £170,475.03 + £11,458 (Deprivation Grant) = £181,933.03

(Draft Budget and Associated Papers Attached)

CLAYTON-LE-WOODS PARISH COUNCIL PRECEPT BANDING 2025/2026								
	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
Band A(Disabled Relief)	6/9ths	7/9ths	8/9ths	9/9ths	11/9ths	13/9ths	15/9ths	18/9ths
	£22.00	£25.67	£29.33	£33.00	£40.33	£47.67	£55.00	£66.00

8. Events Reports

- 7.1 Report on Christmas Light Switch On Event
- 7.2 Christmas Tree Installation/Lights
- 7.3 Update on OAP Meal
- 7.4 Warm Space Initiative Report



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9. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments November/December/January/February 2025

PAYMENTS LIST

Vouch	Bank		Descrip tion	Supplier		Net	VAT	Total
249	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	66.00	13.20	79.20
266	Virgin Money		Annual Membership	SLCC	Z	360.00		360.00
252	Natwest Bank	D/D	Phones/Broadband	O2	S	39.55	7.91	47.46
255	Virgin Money	D/D	Phones/Broadband	Three Business Ser	S	7.50	1.50	9.00
256	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
254	Virgin Money	S/O	Rent/Room Hire	Red Rose Storage L	S	69.33	13.87	83.20
258		B/T	CLWBG M	MRE Belbroughton Ltd		49.00		49.00
261	Virgin Money		Office Cleaning	Gillian Lloyd	Z	126.00		126.00
265	Virgin Money		Annual Fire Alarm Test	AW Fire Safety	S	98.00	19.60	117.60
274	Virgin Money		OAP Christmas Meal	St Vincent De Paul	Z	2,300.00		2,300.00
250	Virgin Money	S/O	Salary	Employee 01	E	2,576.24		2,576.24
259	Virgin Money		CLW Bowling Green Main	Kevin Bond	Z	118.33		118.33
262	Virgin Money		Christmas Light Switch oi	The Lord Nelson Pul	Z	1,000.00		1,000.00
263	Virgin Money		Christmas Light Switch oi	Matt Phillips	Z	200.00		200.00
264	Virgin Money		Christmas Light Switch oi	Karl Southworth	Z	150.00		150.00
267	Virgin Money		Utility Bill	NPower	L	307.27	15.36	322.63
268	Virgin Money		Expenses	Clr Mark Clifford	Z	325.00		325.00
270	Virgin Money		Play Area Inspection	Chorley Council	S	3,056.46	611.29	3,667.75
272	Virgin Money		Utility Bill	Water Plus	Z	141.99		141.99
273	Virgin Money		Christmas Light Switch oi	Just George	Z	100.00		100.00
251	Natwest Bank	D/D	Pension	LCC Pension Employ	E	899.66		899.66
253	Virgin Money	S/O	Salary	Lengthsmen ME	E	384.00		384.00
257	Virgin Money	S/O	Salary	Lengthsmen CD	X	96.00		96.00
260	Virgin Money		Salary	Employee	Z	240.00		240.00
269	Virgin Money		Expenses	Clerk	Z	26.55		26.55
271	Virgin Money		HMRC NI/Tax	HMRC	Z	1,645.57		1,645.57
Total						14,432.04	692.65	15,124.69

PAYMENTS LIST

Vouch e	Code	Bank	Description	Supplier		Net	VAT	Total	
275	ICT	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	66.00	13.20	79.20
278	Phone	Natwest Bank	D/D	Phones/Broadband	O2	S	36.36	7.27	43.63
281	Phone	Virgin Money	D/D	Phones/Broadband	Three Business Ser	S	7.50	1.50	9.00
282	Phone	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
280	Office Rental	Virgin Money	S/O	Rent/Room Hire	Red Rose Storage L	S	69.33	13.87	83.20
287	Office Rental	Virgin Money		Office Cleaning	Gillian Lloyd	Z	72.00		72.00
284	Bowling Green Lease	Virgin Money		Monthly Rent BC	Aquarius	X			49.00
285	Bowling Green General Repai	Virgin Money		CLW Bowling Green Main	Kevin Bond	Z	118.33		118.33
225	Grass Cutting/Maintenance	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Mainteni	S	1,793.75	358.75	2,152.50
276	Employee 1	Virgin Money	S/O	Salary	Employee 01	E	2,576.24		2,576.24
279	Lengthsmen	Virgin Money	S/O	Salary	Lengthsmen ME	E	384.00		384.00
283	Lengthsmen	Virgin Money	S/O	Salary	Lengthsmen CD	X	96.00		96.00
286	Lengthsmen	Virgin Money		Salary	Employee	Z	240.00		240.00
277	Pension Costs	Natwest Bank	D/D	Pension	LCC Pension Employ	E	899.66		899.66
Total						6,457.76	404.51	6,862.27	



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3.Receipts November/December/January 2025

RECEIPTS LIST

Vouch e	Bank	Description	Supplier		Net	Total
71	Virgin Money	CIL	Chorley Council	Z	1,674.95	1,674.95
74	Virgin Money	Bank Credit	Virgin Money	Z	0.14	0.14
73	Natwest Bank	B/T Bank Interest	Natwest Bank	X	27.34	27.34
75	Natwest Bank	Bank Interest	Natwest Bank	Z	28.96	28.96
Total					1,731.39	1,731.39

RECEIPTS LIST

Vouch e	Bank	Description	Supplier		Net	Total
76	Natwest Bank	Bank Interest	Natwest Bank	Z	26.27	26.27
Total					26.27	26.27

10.To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1.Application no: 24/00989/PDE Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Notification of a proposed single storey rear extension measuring 4.5m in depth, with eaves height of 2.5m, and a maximum height of 2.75m Location: 21 Cuerden Close, Cuerden, Bamber Bridge, Preston, PR5 6BX

2.Application no: 24/01021/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Single storey rear extension (retrospective) Location: 43 Masonfield, Bamber Bridge, Preston, PR5 8HP

3. Application no: 24/01007/FULHH Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Single storey rear extension (following demolition of existing conservatory) Location: 3 Cypress Close, Clayton-le-Woods, Leyland, PR25 5TY

4.Application no: 24/01017/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton West And Cuerden Proposal: Application to discharge condition nos.13 (work methodology) and 23 (waste strategy) of planning permission ref. 21/00530/FULMAJ (Change of use of vacant care home (Use Class C2) to residential dwelling (Use Class C3) with associated staff and guest accommodation; internal and external repair/refurbishment works and alterations; selective demolition; extension including orangery, staircase enclosure, creation of swimming pool with glazed enclosure, and two storey extension to service



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buildings in south west corner of stable yard; hard and soft landscaping works including associated structures and landscape features including reinstatement of dilapidated pond; construction of gate lodges and secondary gates to access road; removal of driveway bridge crown and repair of tunnel; provision of associated car parking; together with other associated development) Location: Cuerden Hall, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AZ

5.Application no: 24/01018/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton West And Cuerden Proposal: Application to discharge condition no.9 (work methodology) of listed building consent ref. 21/00531/LBC (Application for listed building consent for works to the Grade II* listed hall to facilitate a change of use of vacant care home (Use Class C2) to residential dwelling (Use Class C3) including internal and external repair/refurbishment works and alterations; extension including orangery, staircase enclosure and creation of swimming pool with glazed enclosure) Location: Cuerden Hall, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AZ

6.Application no: 24/01015/DIS Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton West And Cuerden Proposal: Application to discharge conditions numbered 4 (materials), 6 (Drainage), 7 (Biodiversity Enhancement Measures), 12 (Self Build) and 13 (Landscaping) of planning approval 24/00454/FUL (Erection of a detached dwelling with means of access) Location: Southworths Farm, Wigan Road, Clayton-le-Woods, Leyland, PR25

7.Application no: 24/01042/FUL Case Officer: Chris Smith - 01257 515223 Ward: Clayton West And Cuerden Proposal: Erection of 1no. detached dwellinghouse along with associated landscaping and access Location: Dove Cote Farm, Cam Lane, Clayton-le-Woods, Chorley, PR6 7EP

8.Application no: 24/01049/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Dormers to front and rear, single storey rear extension, and front porch Location: 28 Kellet Avenue, Clayton-le-Woods, Leyland, PR25 5TE

9.Application no: 24/01087/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition 4 (materials) of planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works) Location: The Beaumont, Woodale Road, Clayton-le-Woods, Chorley, PR6 7TY

10.Application no: 24/01089/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition 13 (CEMP) of planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works) Location: The Beaumont, Woodale Road, Clayton-le-Woods, Chorley, PR6 7TY

11.Application no: 24/01090/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition 10 (arrangements for future management and maintenance of roads) of planning permission ref. 24/00248/FUL (Demolition of vacant public house and



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erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works) Location: The Beaumont, Wooddale Road, Clayton-le-Woods, Chorley, PR6 7TY

12.Application no: 24/01091/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition 16 (RAMS - bats) of planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works) Location: The Beaumont, Wooddale Road, Clayton-le-Woods, Chorley, PR6 7TY

13.Application no: 24/01095/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition no.12 (site access and off-site highway work details) of planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works.) Location: The Beaumont, Wooddale Road, Clayton-le-Woods, Chorley, PR6

14.Application no: 24/01096/ADV Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application for advertisement consent for the erection of 1no. illuminated totem sign Location: The Beaumont, Wooddale Road, Clayton-le-Woods, Chorley, PR6 7TY

15.Application no: 24/01098/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition no.11 (delivery and servicing plan) of planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works.) Location: The Beaumont, Wooddale Road, Clayton-le-Woods, Chorley, PR6 7TY

16.Application no: 24/01101/ADV Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application for advertisement consent for the display of various signs, screens and graphics Location: The Beaumont, Wooddale Road, Clayton-le-Woods, Chorley, PR6 7TY

17.Application no: 25/00004/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Part two storey side / part single storey front extension Location: 31 Lancaster Lane, Clayton-le-Woods, Leyland, PR25 5SN

18.Application no: 25/00039/NOT Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Notice of intention to install 1no. 9m telephone pole for the installation of fixed line broadband electronic communications apparatus Location: BT Electronic Communications Apparatus O/S, 57 Spring Meadow, Clayton-le-Woods

19.Application no: 25/00079/FULHH Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Single storey rear extension (following demolition of



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existing conservatory) Location: 40 Sheep Hill Lane, Clayton-le-Woods, Chorley, PR6 7JH

20.Application no: 25/00053/DIS Case Officer: Mike Halsall - 01257 515226
Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition 9 (car park surfacing) of planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works) Location: McDonalds, Woodale Road, Clayton-le-Woods, Chorley, PR6 7TY

21.Application no: 25/00070/MNMA Case Officer: Mike Halsall - 01257 515226
Ward: Clayton East, Brindle And Hoghton Proposal: Minor non-material amendment to planning permission ref. 24/00248/FUL (Demolition of vacant public house and erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works) to change the surfacing of the drive-thru lane, add steps to eastern pedestrian access, widen paths and reduce the parapet height of the building. Location: McDonalds, Woodale Road, Clayton-le-Woods, Chorley, PR6 7TY

11. Correspondence

Email from Bowling Club Regarding Use of Community Bowling Green
Invitation to Mayors Ball

12. Date for Next Meetings

The next full parish council meeting is scheduled to be held on Monday 17th March 2025 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

2.Provisional Dates for FPC Meetings for 2025/26

Monday 28th April 2025 (Easter 1 Week Prior)

Monday 19th May 2025

Monday 16th June 2025

Monday 21st July 2025

No Proposed Meeting in August

Monday 15th September 2025

Monday 20th October 2025

Monday 17th November 2025

No Proposed Meeting in December

Monday 19th January 2026

Monday 16th February 2026